

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
July 29, 2014

Present: Jean Eltrevoog
Phil McNally
Jack Mitchell
Rob Schmitt
Kyle Stephens
Bob Shull
Kim Czyz

Kyle Stephens called the meeting to order at 11:00 a.m.

Moved by Phil McNally, second by Rob Schmidt to approve the minutes of the June 11, 2014 meeting as written. All ayes. Motion passed.

Moved by Kyle Stephens, second by Phil McNally to schedule testing to establish a Telecommunicator Eligibility Register for Tuesday, September 23, 2014 at 6:00 p.m. at City Hall. Stanard & Associates will administer the exam. All ayes. Motion passed.

Moved by Phil McNally, second by Jean Eltrevoog that the Civil Service Commission recommends to the City Council and AFSCME Local 2819 that Telecommunicator shifts should be 8 hours in length.

Stephens: Aye
Eltrevoog: Aye
McNally: Aye
Mitchell: Aye
Schmidt: Aye
Motion passed.

Moved by Kyle Stephens, second by Jack Mitchell that the meeting be adjourned at 11:20 a.m. All ayes.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Expiration Date

Telecommunicator	September 20, 2014
Vehicle Maintenance	March 4, 2016
General Labor/Building Maintenance	December 4, 2015
General Office	December 4, 2015
Water and Wastewater	December 4, 2015